

WSQ: Transform HR Management with Generative AI

(TGS-2025055006)



UP TO
70%
COURSE
SUBSIDIES

SFC
ELIGIBLE

UTAP
SUPPORT

PSEA
SUPPORT

COURSE OVERVIEW

The HR landscape is changing fast—and Generative AI is leading the charge. This course equips HR professionals with the knowledge and tools to understand, adopt, and implement Generative AI responsibly within their organisations. From optimising talent processes to ensuring legal compliance, you'll gain the strategic insight needed to future-proof your HR function and workforce.

LEARNING OUTCOMES

- Explore how Generative AI is transforming HR functions.
- Discover AI applications across HR functions such as talent acquisition, onboarding, leadership development, and policy creation.
- Learn how to prepare your workforce for AI by assessing readiness, building action plans and addressing skills gaps.
- Understand legal and ethical responsibilities related to AI use in HR.
- Gain insights into future developments and tools in Generative AI for HR.

TOOLS COVERED



ChatGPT

Gemini



Copilot



Claude



perplexity

PRACTICAL HANDS-ON ACTIVITIES



Use AI tools to streamline resume screening and draft job descriptions



Apply AI-driven insights to analyse employee satisfaction



Craft company policies, interview questions, and exit interview forms



Design custom training programs based on your team's needs



Interpret appraisal data and performance metrics



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80 Bendemeer Rd, #01-08, Singapore 339949

SCAN ME



Duration

16 Hours (2 Days)
9:00 AM - 6:00 PM



Mode of Training

Classroom



Mode of Assessment

Written Assessment & Case Study

PREREQUISITES

- Minimum a NITEC certification or 2 years of HR-related work experience
- WPL Level 5 (Average of Reading, Listening, Speaking & Writing Scores)
- Proficient in using computers and smartphone

Individual Subsidy

Corporate Subsidy

	Singapore Citizens (21 - 39 years old) & SPR	Singapore Citizens (40 years old & above)	Non Small-Medium Enterprises (Non-SMEs)	Small-Medium Enterprises (SMEs)
Course fees	S\$1,000	S\$1,000	S\$1,000	S\$1,000
Course fees after SkillsFuture subsidy	S\$500 (50% subsidy)	S\$300 (70% subsidy)	S\$500 (50% subsidy)	S\$300 (70% subsidy)
Nett Course Fee (with 9% GST)	S\$590	S\$390	S\$590	S\$390
Additional subsidies (for covering remaining fees)	PSEA: PSEA eligible for Singapore citizens aged 30 & below SkillsFuture Credits: SkillsFuture Credits eligible for Singapore citizens aged 25 & above NTUC UTAP (up to 50%): NTUC UTAP reimbursement is capped at \$250 for members aged below 40 or \$500 for members aged 40 & above.		SkillsFuture Enterprise Credit (SFEC): Can offset 90% of remaining fees. Absentee Payroll: Claimable up to \$4.50 per hour, capped at \$100,000 per enterprise per calendar year. Enterprise Innovation Scheme (EIS): - Annual tax deduction of 400%, OR - Convert 20% of course fees into cash payout.	



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